

Scrutiny Management Board

Work Programme 2025/26



Please note that the work programme is a ‘live’ document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.

For general enquiries relating to the Council’s Scrutiny function, including this Committee’s work programme, please contact Elliot Wearne-Gould (Democratic Advisor) on 01752 398261

Date of Meeting	Agenda Item	Prioritisation Score	Reason for Consideration	Cabinet Member/Lead Officer
23 July 2025	Finance Monitoring Report	Standing Item	Maintain oversight of Finance Council-wide	Helen Slater
	Risk Monitoring Report	Standing Item	Maintain oversight of Risk Monitoring Council-wide	Paul Stephens
	Leader’s Forward Plan	Standing Item	To maintain sight of upcoming decisions and inform work programming	The Leader/Cabinet Member for Finance
	Update from Scrutiny Chairs and Work Programmes	Standing Item	To appropriately work programme across Scrutiny Panels to ensure coordination of agenda items	All Scrutiny Chairs
	SMB Work Programme	Standing Item	To consider topics for inclusion in future agendas	SMB Chair
	SMB Action Log	Standing Item	To maintain oversight of actions and ensure completion.	SMB Chair
	Cyber Risk and Response Briefing		Requested report	Cllr Sue Dann + Pete Honeywell
24 September 2025	Select Committee Review PID – Cycling in the City Centre	3	To review draft PID for a Select Committee Review	Elliot Wearne-Gould
	Finance Monitoring Report	Standing Item	Maintain oversight of Finance Council-wide.	Helen Slater + Ian Trisk-Gove
	Corporate Plan Performance Report –KPIs	Standing Item	Maintain oversight of Corp Plan Performance Council-wide.	Paul Stephens
	Risk Monitoring Report (to inform work programming)	Standing Item	Maintain oversight of Risk Monitoring Council-wide.	Paul Stephens

	Leader's Forward Plan	Standing Item	To maintain sight of upcoming decisions and inform work programming	The Leader / Cabinet Member for Finance
	Update from Scrutiny Chairs and Work Programmes	Standing Item	To appropriately work programme across Scrutiny Panels to ensure coordination of agenda items	All Scrutiny Chairs
	Scrutiny Panel Action Logs	Standing Item	To ensure oversight and tracking of recommendations and actions made by the Scrutiny Panels.	All Scrutiny Chairs
	SMB Work Programme	Standing Item	To consider topics for inclusion in future agendas	SMB Chair
	SMB Action Log	Standing Item	To maintain oversight of actions and ensure completion.	SMB Chair
05 November 2025 Moved to 12 November 2025	Draft of the Local Government Reorganisation Business Case	5	Pre-decision To provide an update on the draft Local Government Reorganisation proposal.	Emmanuelle Marshall + Paul Barnard + Ross Jago
	People Strategy	4	Pre-decision A comprehensive and evolving framework that outlines how the Council supports, develops, and empowers its workforce to meet the city's current and future needs.	Chris Squire + Cllr Dann
	(Prevention Strategy) City Help and Support Programme	4	Pre-decision An initiative is designed to address medium and long-term spending on crisis interventions by shifting to a more proactive and integrated service model. The approach is rooted in a Prevention-First strategy and aims to build on, connect, and scale the great work already happening across the city.	Thomas Fowler + Cllr Dann
	Finance Monitoring Report M6	Standing Item	Maintain oversight of Finance Council-wide.	Helen Slater + Ian Trisk-Grove
	Corporate Plan Performance Report	Standing Item	Maintain oversight of Corp Plan Performance Council-wide.	Paul Stephens
	Risk Monitoring Report	Standing Item	Maintain oversight of Risk Monitoring Council-wide.	Paul Stephens
	Leader's Forward Plan	Standing Item	To maintain sight of upcoming decisions and inform work programming	The Leader / Cabinet Member for Finance

	Update from Scrutiny Chairs and Work Programmes	Standing Item	To appropriately work programme across Scrutiny Panels to ensure coordination of agenda items	All Scrutiny Chairs
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21-22 January 2026	Budget Scrutiny	Annual	Annual Budget Scrutiny process	All Cabinet Members + All Lead Officers
28 January 2026	Budget Scrutiny Day 3	Annual	Annual Budget Scrutiny process	The Leader Tracey Lee
	PCC Transformation Plan	4	The transformation strategy sets out the Plymouth City Council's strategic drivers for change, in terms of the three areas of challenge: (1) more demand for services than capacity; (2) insufficient resources to go around; and (3) the need to design services that better meet the needs of our customers.	Pete Honeywell, Cllr Taylor
	Budget Scrutiny Recommendation Responses	4	To consider responses from Cabinet	David Northey
	Finance Monitoring Report	Standing Item	Maintain oversight of Finance Council-wide.	Helen Slater
	Corporate Plan Performance Report	Standing Item	Maintain oversight of Corporate Plan Performance Council-wide.	Paul Stephens
	Risk Monitoring Report	Standing Item	Maintain oversight of Risk Monitoring Council-wide.	Paul Stephens
	Leader's Forward Plan	Standing Item	To maintain sight of upcoming decisions and inform work programming	The Leader
	Update from Scrutiny Chairs and Work Programmes	Standing Item	To appropriately work programme across Scrutiny Panels to ensure coordination of agenda items	All Scrutiny Chairs
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Items to be scheduled for 2025/26				
2025/26	Staffing vacancies and vacancy savings	3	Added at 24 September 2025 meeting – minute 20.	Chris Squire, Cllr Taylor
Items to be scheduled for 2026/27				
2026/27	Plymouth Local Plan 2026-2050	4	Action from City Council 18 September 2023.	Paul Barnard, Jonathan Bell, Cllr Stephens
2026/27	Hybrid Working Strategy	4	Pre-decision Following consultation with Unions and Staff.	Chris Squire, Cllr Taylor
2026/27	Plymouth's LGR Communications Plan	3	Requested 12 November 2025 - Plymouth's LGR Communications Plan is reported back to the Scrutiny Management Board prior to the Government's statutory consultation period, expected to be in 2026.	Paul Barnard, Ross Jago, Elinor Firth, The Leader
Items Identified for Select Committee Reviews				
2025/26	Cycling/Food Delivery in the City Centre	3	Identified for consideration in 2025 following safety concerns of pedestrians	SMB Chair, Glenn Caplin-Grey

Scrutiny Prioritisation Tool (P-Score)

Criteria	Explanation	Yes (=1)	Evidence
P ublic Interest	Is it an issue of concern to partners, stakeholders and/or the community?		
A bility	Could Scrutiny have an influence?		
P erformance	Is this an area of underperformance?		
E xtent	Does the topic affect people living, working, or studying in more than one electoral ward of Plymouth?		
R eplication	Will this be the only opportunity for public scrutiny?		
	Is the topic due planned to be the subject of an Executive Decision?		
Total:			High/Medium/Low

Priority	Score
High	5-6
Medium	3-4
Low	1-2